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To Whom it May Concern:

It's an honor and privilege to recommend Peyton Trujillo for employment at your company.

Peyton joined the Sweis, Inc. Customer Service team in Spring 2019. In the short time she has been with us, she's exhibited a high caliber of communication, teamwork, and balance between work and personal life.

Peyton is a highly effective communicator – not only is she clear and concise, but also receptive of critiques to her work performance. She was able to grasp processing concepts and procedures quickly, as well as gain understanding of the many processing systems we use. She works well independently and within a team. Within any given task, there may be anywhere between 1-5 people working towards a solution from different departments. Whenever Peyton is involved, I can count on her giving up-to-date information and making sure a resolution is found quickly. Aside from being wonderful to work with, Peyton also makes time to focus on her studies and has been able to not let it affect her work at Sweis.

Peyton would be an asset to any organization and would thrive in any environment. I'd be happy to answer any questions or discuss my recommendation further. Please feel free to call me at 909-952-5298.

Sincerely,

Tiffany Bautista  
Sweis, Inc. | Customer Service Assistant Manager